



Your education, training and development for recertification should include four (4) or more of the various categories of professional development activities listed below:

NOTE:

Each category must not exceed a total of 24 of the 60 credits required (40% of the total requirement).

| Ongoing Professional Development Activities | Bronze – Silver – Gold |
|---|---|
| Recertification Element | 60 credits required during the 3-year recertification period |
| Attendance | Maximum: 24 credits over a 3-year period |
| AME or SME Chapter Meeting (meeting month/year) | 1 credit per meeting |
| Conferences: Regional or National Lean Conferences (conference name/location/year) | 4 credits per day of attendance |
| Authorship/Ownership | Maximum: 24 credits over a 3-year period |
| Application for Lean Award (e.g., Shingo, Best Plant) (provide award name/application date) | 3.5 credits per application |
| Author a Published Lean Paper (provide paper title/publishing date) | 3 credits per paper |
| Write Blog | 0.5 credit per blog, maximum 6 credits per year |
| Preparing Materials for Speaker (provide topic/speaker name/location/date) | 2 credits per presentation |
| Publish a Lean Book (provide book title/publishing date) | 2.5 credits per book |
| Upload Recertification Reflection | 4 credits, limit 1 per recertification period |
| Education | Maximum: 24 credits over a 3-year period |
| College Course: Must Be Body of Knowledge Related (course name/year) | 10 credits per college course (undergraduate) 15 credits per college course (graduate) |
| Continuing Education Units (CEU) (course name/year) | 10 credits per CEU |
| Create Lean Training Material (including webinars/videos — provide topic/date delivered/audience) | 2 credits per material creation |
| Participate in or Watch Lean Video or Webinar: Must Be Body of Knowledge Related (topic/year) | 0.5 credit per hour of participation or watch time |
| Company/Organizational Training | 1 credit per hour of instruction, max 8 credits |
| Read a Lean Book (provide title) | 4 credits per book |
| Submit a Written Book Review (provide review/link for reference) | 2 credits per book |
| Teach a Lean Course (provide name of course and date delivered) | 1 credit per hour of instruction |
| Teach the AME/Shingo Institute/SME Lean Certification Exam Prep Course (course/date) | 8 credits per course |

Continued...



| Ongoing Professional Development Activities | Bronze – Silver – Gold |
|--|--|
| Recertification Element | 60 credits required during the 3-year recertification period |
| Involvement | Maximum: 24 credits over a 3-year period |
| Committee Activity (i.e., Lean Gold Certification interview team, writing articles, item writing, blogs, etc.) (activity/year) | 0.5 credit per activity hour |
| Kaizen/Lean Event – Facilitator (event description/location/duration) | 4 credits per event day |
| Kaizen/Lean Event – Participant (event description/location/duration) | 1 credit per event day |
| Presenting/Co-Presenting Lean Event (lean event name/location) | 1 credit per engagement |
| Read/Score AME/Shingo Institute Award Application/Achievement Report (business name/location/year) | 4 credits per application/achievement report |
| Review a Lean Certification Portfolio or Accomplishment Record *must be lean certified (candidate name/month/year) | 4 credits per portfolio/accomplishment record |
| Proctor a Lean Exam | 1 credit per exam, maximum 4 credits per year |
| Leadership | Maximum: 24 credits over a 3-year period |
| Elected Officer of a Lean Organization (position/organization/year(s) of service) | 8 credits per year of service |
| Member Leader of a Lean Organization (name of organization/year(s) of service) | 5 credits per year of service |
| Member Who Performs Ad Hoc Subcommittee Responsibilities (committee/organization) | 1 credit per event/activity |
| Mentoring (all levels) | 1 credit per hour, maximum of 24 credits per year |
| Organize a Lean Event for AME, Shingo Institute or SME (event name/date) | 4 credits per event |
| Go to Gemba | Maximum: 24 credits over a 3-year period |
| Book Review for Shingo Institute or Lean Certification Recommended Reading List (provide book title) | 2 credits per assessment: written report required, maximum of 4 credits per year |
| Lean Employment (company name/position title/duration) | 2 credits per quarter |
| Plant/Site Assessment (company name/location) | 4 credits per assessment: written report required, maximum of 8 credits per year |
| Plant/Facility Tour (facility name/location) | 1 credit per tour, maximum of 4 tours per year |
| Customer Feedback | Maximum: 6 credits over a 3-year period |
| LinkedIn, Lean Registry, or Other Documented Recommendation/ Testimonial (name/position title) | 0.5 credit per written recommendation/testimonial |